MOUNT SINAI SCHOOL OF MEDICINE
FACULTY COUNCIL
Minutes
July 11, 2012

In Attendance: Drs. Aloysi, Barnett, Berin, Butts, Farber, Filizola, Felsenfeld, Gibbs, Godbold, Goldschlager, Haroutunian, Harrington, Hausman, Kalir, Kim-Schluger, Landrigan, Leibowitz, Markoff, Miller, Palese, Reiner, Silverstein, Stone, Teitelbaum, Wang; Ms. Schneier

I.   APPROVAL OF MINUTES

Upon motion duly made and seconded, the minutes of the May 2, 2012 meeting of the Faculty Council were unanimously approved.

II.   FACULTY COUNCIL UPDATE

 Dr. Leibowitz reported on:

- Election Results – Dr. Tanvir Choudhri was voted President-Elect of the Faculty Council, and will become President in January 2014. A round of applause was given to Dr. Choudhri.
- Faculty Council Awards Ceremony – The event was held on June 27 @5:30. Although the ceremony was nice and well attended by families of the honorees, the turnout was otherwise modest. Suggestions for next year are to open the event to the entire faculty, and to combine it with a regularly scheduled Faculty Council meeting.
- Parking – Feedback from Mr. Timothy Burgunder, Director of Security, includes:
  - There was no increase in parking fees from 2006-2010
  - The Mount Sinai garages operated at a financial loss in 2011, future fee increases are likely to help close the gap.
  - Mount Sinai's parking fees are lower than those of neighborhood garages
  - Mount Sinai's parking fees are lower than those of other academic centers in New York, e.g., Columbia and Cornell
  - Making campus parking available to patients is an important priority
  - Arrangements with off-site garages are increasingly important for faculty and staff; favorable monthly fees at the off-sites have reduced the waiting list for campus parking to nearly zero.

  Council members commented:
  - Off-site parking fees have increased over time; offering better rates at those sites would be a stronger incentive to park off-campus
  - Is it possible for Mount Sinai to build additional parking?
  - Patient access from the campus garages to clinical buildings can be difficult, especially for those with impaired mobility. Valet parking – which some of our competitors offer – is a desirable option.

  Dr. Farber, as Chair of the Quality of Life Subcommittee, will follow up with Mr. Burgunder on these issues.

Professionalism Committee -- Dr. Hausman reported that the committee has accepted a number of cases. A major challenge has been scheduling meetings, and Dr. Hausman welcomes volunteers to expand the membership and facilitate assembling groups.
Disciplinary Tribunal – No active cases

Resources Committee/Information Technology – Dr. Haroutunian reported on behalf of Dr. Shapiro:
- The new supercomputer, Minerva, is functioning. User accounts are available through the MSSM website. Minerva staff will be available to provide consulting services to scientists.
- Email migration – although the initial roll-out was problematic, subsequent roll-outs have gone more smoothly. Let Dr. Shapiro or Dr. Haroutunian know if you experience problems.
- Software support and site licensing – In order to protect against piracy, IT staff must install the software; either users can go to IT, or staff can come to user offices.
- Academic Informatics Division – this new division is being established within IT to enhance solutions to educational issues
- Android Support – Although the increasing number of androids is creating a demand for IT support, variability among Androids presents a support problem. I-phones continue to be the more popular devices.

Two suggestions raised by members:
- Centricity
- Improvements to EPIC documentation notes desirable using HAIKU or other applications

III.   Report from IRB

Jeffrey Silverstein, M.D., Chair of the MSSM Program for the Protection of Human Subjects/ Institutional Review Board ("IRB"), presented on current and planned activities:
- Research Re-Engineering – This MSSM initiative involves review of the processes of all MSSM research infrastructure group. The goal is to create greater efficiencies that will accelerate the time it takes for grant applications to be approved by MSSM. The turn-around time on IRB project review is likely to improve, as it will for many groups. In reviewing its own practices, the PPHS has learned that its three IRBs have different timeframes for review; although their average of 33 days is within national standards, they are exploring methods to reduce the timefame. IRB staff will also adopt a more proactive approach to process improvement. Dr. Silverstein noted that the quality of the submissions has a major impact on the speed with which the project is reviewed.
- Case Report Review – Case reports don't need to be reviewed by IRB if they involve fewer than three cases. However, some journals now require IRB paperwork, so in such instances the IRB will give a letter to P.I.'s explaining our policy.
- AAHRRP Accreditation -- A master protocol initiative is under way to rethink the single form approach to facilitate process for investigators doing multiple chart reviews that are similar.
- Data Security – Seeking standardization of security measures
- Mandatory IRB Education – Educational requirements, e.g., CITI, HIPAA, can be done on campus or off, and if fulfilled remotely, can be done at any time.

IV.   Invitations to Future Meetings

- September 2012:
  - Mr. Paul Keller from Human Resources has accepted Council's invitation.
  - Mr. Kumar Chatani, Chief Information Office and also co-Chair of the Re-Engineering Initiative, will be invited.
- Future meetings
  - Dr. Burton Drayer and Ms. Claudia Colgan will be invited to discuss malpractice issues
  - GCO
  - Continuum

Council members agreed to explore the possibility of moving the September meeting from the 5th to the 12th.